

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
STATE OF OREGON
2020 - 2021
ADOPTED OPERATING BUDGET**



**ADOPTED BY THE BOARD OF DIRECTORS
August 26, 2020**

ROGUE VALLEY COUNCIL OF GOVERNMENTS

2020 - 2021

ADOPTED OPERATING BUDGET

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ROGUE VALLEY COUNCIL OF GOVERNMENTS ORGANIZATION OVERVIEW

Councils of Governments (COG) are voluntary associations of cities, counties, and special purpose districts within a distinct region, serving as planning, coordination, program development, and service delivery organizations. The first COG was established in 1947, and currently COGs serve 35,000 of the country's 39,000 general purpose governments. They exist to promote regional cooperation and provide services and resources that might not otherwise be affordable or available to local governments. While COGs differ in their mix of programs from one region to another, they always share a fundamental purpose – to work with the expressed consent and support of their members to facilitate outcomes that improve the local and regional quality of life.

In 1968, under the provisions of Chapter 190 of the Oregon Revised Statutes, the Rogue Valley Council of Governments (RVCOG) was established by local jurisdictions to operate in Jackson and Josephine counties. Currently, RVCOG has 23 members: 15 local governments and 8 other entities (special districts and institutions of higher education). Elected and appointed representatives from each of the members serve on RVCOG's Board of Directors, which governs the organization at the policy level. In addition to the Board, RVCOG's moving parts comprise an Executive Committee, professional staff, and a variety of permanent and temporary advisory committees of stakeholders, members of the public, and technical experts. In terms of funding, the vast majority comes through grants and contracts with federal, state, and local governments, with additional funding from donations and membership dues.

Although the specifics of RVCOG's program offerings have evolved over the years in response to new needs of members and changing funding sources, the COG has always maintained its fundamental role as a regional resource for technical expertise and project management, as well as a collective voice for the region when working with the State or Federal government. As we have worked over the years to constantly improve the ways in which we have filled this important niche in southern Oregon, we have also developed an appreciation for the need to balance our dedication to providing highly professional and affordable services with the need to be responsible stewards of public funds and effective financial managers. We trust this budget will demonstrate that we are having success at meeting our members' expectations on both counts.



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**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL ALL FUNDS COMBINED BUDGET**

This summary budget is presented for all funds combined to provide a summary of the total operating costs of the Rogue Valley Council of Governments. It includes revenues from all funding sources, including some inter-fund revenues that are offset by inter-fund transfers and charges for services provided between operating funds.

The resources available to fund the budget are derived primarily from contracts and grants from other governmental jurisdictions, predominantly federal and state. The other significant source of revenue is derived from donations, principally from the Food & Friends Senior Meals Program.

	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Member Dues	85,848	86,095	86,672	87,102	87,102	87,102
Other Local Government	1,398,120	1,054,977	829,433	798,390	798,390	798,390
Federal & State Grants	3,574,440	5,336,467	5,078,207	5,568,215	5,568,215	5,568,215
Contributions & Donations	905,585	716,219	844,800	749,590	749,590	749,590
Charges For Services	64,571	20,478	40,519	35,615	35,615	35,615
Other Revenues	610,692	268,689	188,438	183,451	183,451	183,451
Indirect Charges	377,870	364,405	392,488	397,261	397,261	397,261
Departmental Administration	21,486	35,363	24,000	25,534	25,534	25,534
Interfund Revenues	1,111,631	1,267,665	1,211,343	1,314,660	1,314,660	1,314,660
Interfund Support Transfers	529,731	1,470,935	-	-	-	-
Beginning Fund Balance	-	-	80,553	69,590	69,590	69,590
Total Resources	8,679,974	10,621,293	8,776,453	9,229,408	9,229,408	9,229,408
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	2,437,987	2,276,048	2,344,437	2,375,739	2,375,739	2,375,739
Employee Benefits	978,931	987,915	1,151,589	1,208,307	1,208,307	1,208,307
Total Personnel	3,416,918	3,263,963	3,496,026	3,584,046	3,584,046	3,584,046
<u>Materials & Services</u>						
Supplies & Materials	515,953	711,842	722,917	661,726	661,726	661,726
Purchased Services	1,965,096	2,229,441	2,562,825	3,023,651	3,023,651	3,023,651
Other Expenses	10,000	-	-	-	-	-
Total Materials & Services	2,491,049	2,941,283	3,285,742	3,685,377	3,685,377	3,685,377

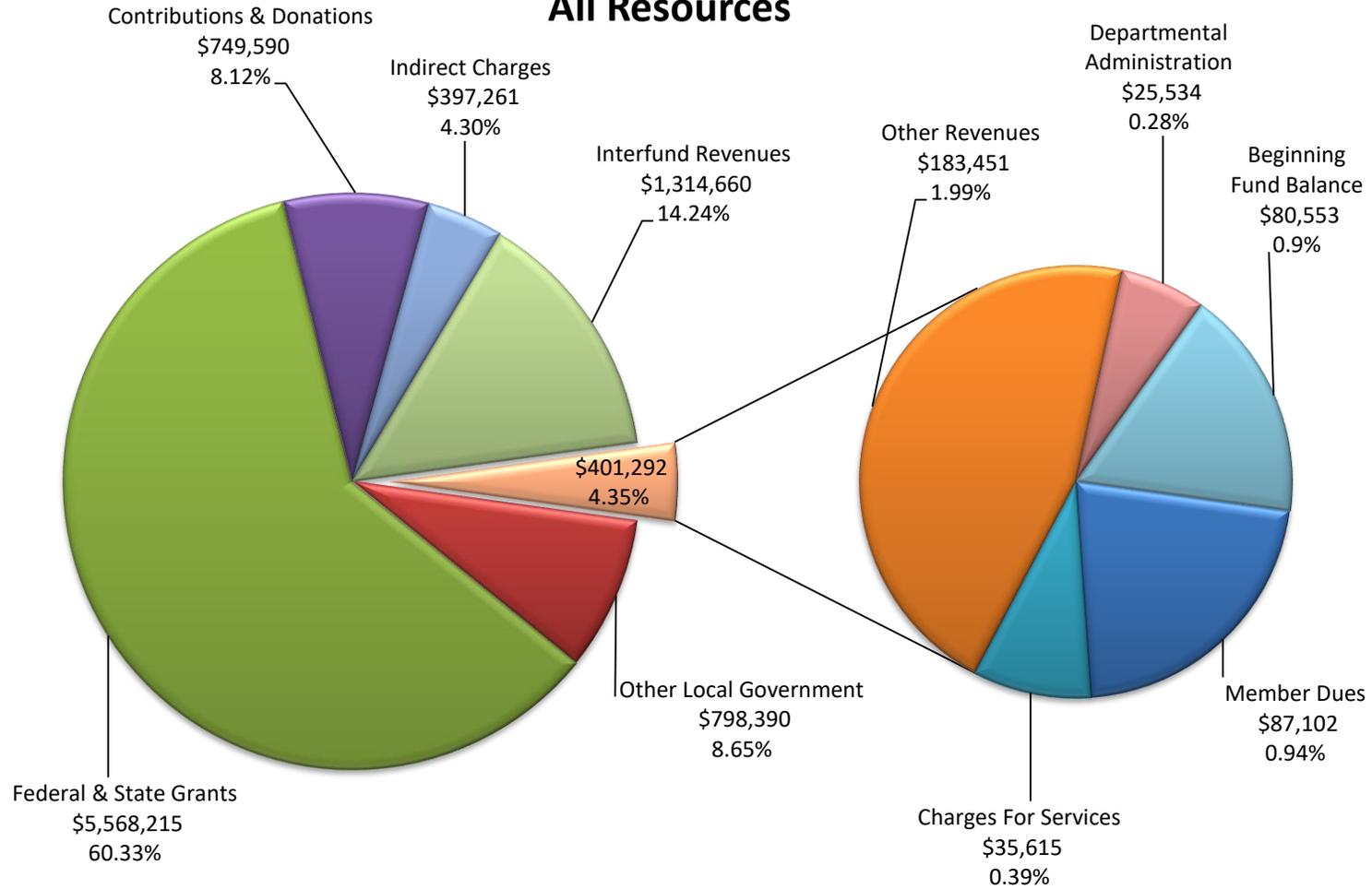
	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
			Budget	Budget	Budget	Budget
<u>Capital Outlay</u>	-	-	-	-	-	-
<u>Debt Service</u>	3,213	-	-	-	-	-
<u>Operating Contingency</u>	25,000	10,000	275,513	133,826	133,826	133,826
<u>Internal Charges</u>						
Indirect Charges	375,795	364,405	392,488	397,261	397,261	397,261
Departmental Administration	21,486	35,364	24,000	25,534	25,534	25,534
Interfund Charges	1,171,792	1,284,531	1,211,343	1,314,660	1,314,660	1,314,660
Interfund Support Transfers	508,633	1,453,633	-	-	-	-
Total Internal Charges	2,077,706	3,137,933	1,627,831	1,737,455	1,737,455	1,737,455
Total Appropriated Expenditures	8,013,886	9,353,179	8,685,112	9,140,704	9,140,704	9,140,704
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	44,894	50,291	81,278	88,704	88,704	88,704
Ending Fund Balance	-	-	10,063	-	-	-
Total Unappropriated Expenditures	44,894	50,291	91,341	88,704	88,704	88,704
Total Expenditures	8,058,780	9,403,470	8,776,453	9,229,408	9,229,408	9,229,408
Total Resources Less Expenditures	621,194	1,217,823	-	-	-	-

	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Summary of</u>						
<u>Appropriated Expenditures</u>						
General Fund	856,498	1,930,537	509,043	468,449	468,449	468,449
Special Revenue Fund						
Natural Resources Program	278,226	413,460	430,046	355,838	355,838	355,838
Community Development Program	98,322	77,078	108,457	113,463	113,463	113,463
SDS Community Living Programs	2,453,709	3,111,516	3,297,393	3,235,616	3,235,616	3,235,616
SDS DDRV Program	502,472	-	-	-	-	-
Senior Nutrition Program	1,849,527	1,859,880	1,928,259	2,281,357	2,281,357	2,281,357
Transportation Planning Program	618,631	524,086	905,690	1,107,746	1,107,746	1,107,746
Land Use Planning Program	109,426	189,339	162,907	168,909	168,909	168,909
Technology Services Program	-	-	-	38,971	38,971	38,971
Internal Service Funds						
Support Service Fund	584,061	622,983	648,245	649,391	649,391	649,391
Computer Replacement Fund	27,692	20,359	30,000	18,000	18,000	18,000
Building Operation & Maintenance Fund	38,398	74,032	90,432	83,547	83,547	83,547
Building Debt Service Fund	3,238	-	-	-	-	-
Leave Liability Fund	552,739	493,973	538,170	577,225	577,225	577,225
Vehicle Operation & Maintenance Fund	28,120	33,168	33,470	39,392	39,392	39,392
Food & Friends Endowment	12,827	2,768	3,000	2,800	2,800	2,800
Total Appropriated Expenditures	8,013,886	9,353,179	8,685,112	9,140,704	9,140,704	9,140,704



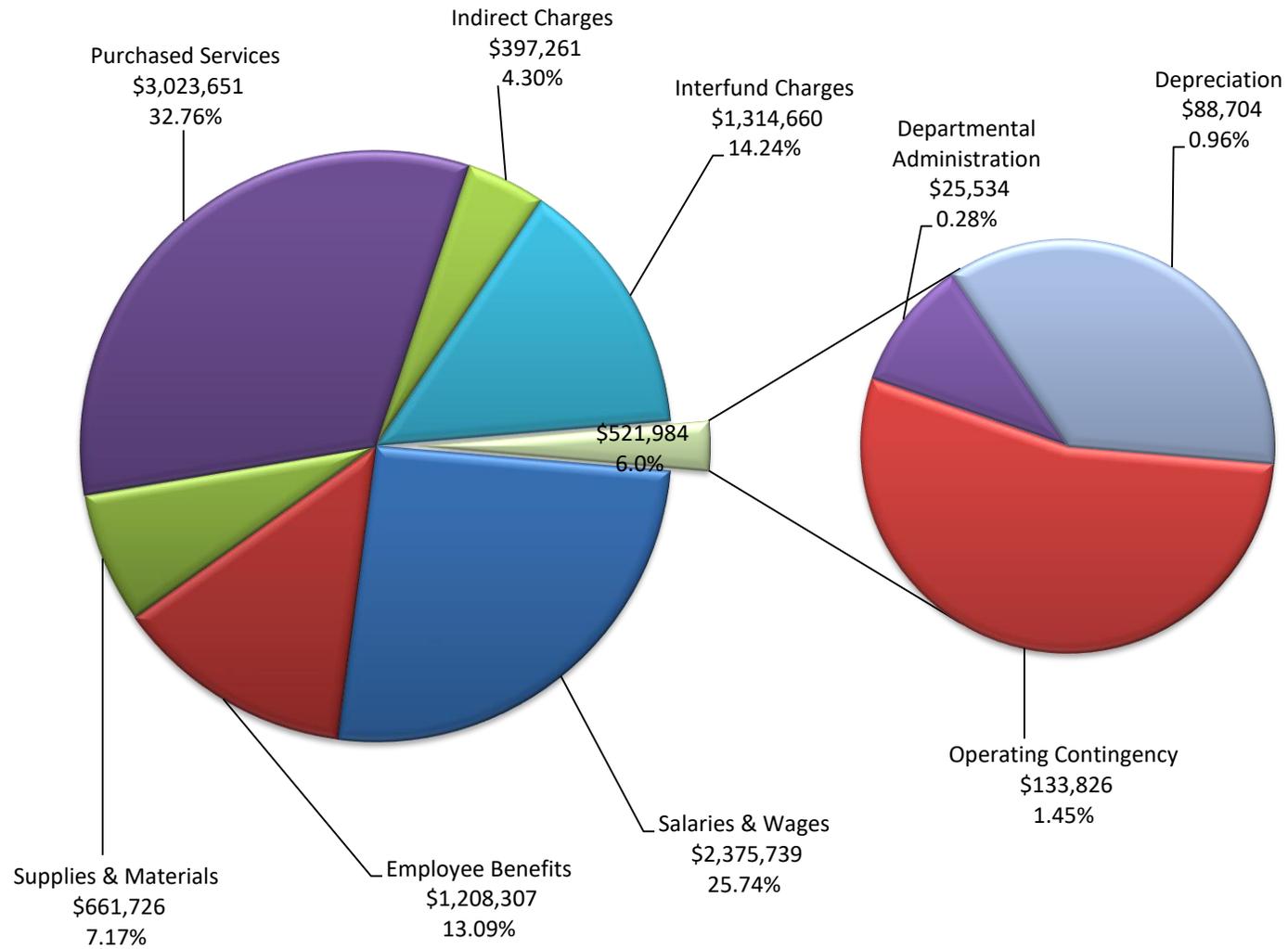
**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL RVCOG ALL FUNDS COMBINED BUDGET**

All Resources



ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL RVCOG ALL FUNDS COMBINED BUDGET

All Expenditures



ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL ADOPTED 2020-2021 ALL FUNDS BUDGET

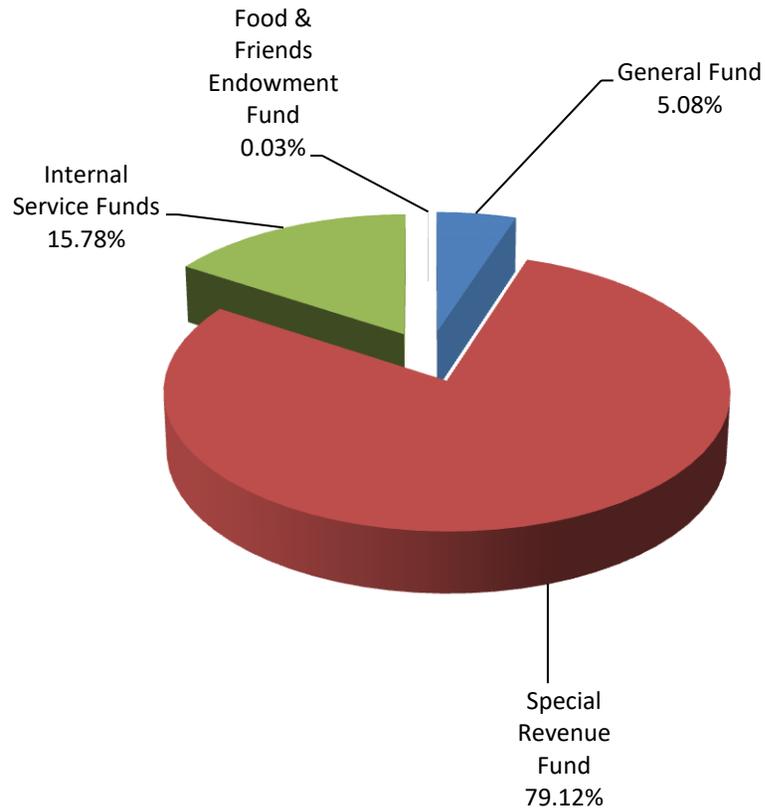
		Special Revenue Fund							
		Natural	Community	SDS	Senior	Transportation	Land Use	Technology	Total Special
		Resources	Development	Community	Nutrition	Planning	Planning	Services	Revenue
General Fund		Program	Program	Living Program	Program	Program	Program	Program	Fund
<u>Resources</u>									
Member Dues	48,088	-	-	-	-	39,014	-	-	39,014
Other Local Government	-	200,456	108,696	152,800	86,000	4,525	152,765	38,971	744,213
Federal & State Grants	-	132,759	-	2,960,856	1,415,417	1,059,183	-	-	5,568,215
Contributions & Donations	-	-	-	-	749,590	-	-	-	749,590
Charges For Services	-	-	-	1,200	-	5,024	-	-	6,224
Other Revenues	23,100	18,000	-	120,760	10,350	-	-	-	149,110
Indirect Charges	397,261	-	-	-	-	-	-	-	-
Departmental Administration	-	4,623	4,767	-	-	-	16,144	-	25,534
Interfund Revenues	-	-	-	-	-	-	-	-	-
Interfund Support Transfers	-	-	-	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	20,000	-	-	-	20,000
Total Resources	468,449	355,838	113,463	3,235,616	2,281,357	1,107,746	168,909	38,971	7,301,900
<u>Expenditures</u>									
<u>Personnel</u>									
Salaries & Wages	185,456	114,442	41,789	751,577	303,715	278,584	62,253	15,571	1,567,931
Employee Benefits	105,786	40,628	27,867	416,219	138,462	125,804	36,342	7,042	792,364
Total Personnel	291,242	155,070	69,656	1,167,796	442,177	404,388	98,595	22,613	2,360,295
<u>Materials & Services</u>									
Supplies & Materials	-	13,371	1,723	22,033	272,500	63,573	4,121	2,000	379,321
Purchased Services	53,849	89,486	500	1,346,243	1,263,800	264,000	-	-	2,964,029
Other Expenses	6,700	-	-	-	-	-	-	-	-
Total Materials & Services	60,549	102,857	2,223	1,368,276	1,536,300	327,573	4,121	2,000	3,343,350
<u>Capital Outlay</u>									
<u>Debt Service</u>									
<u>Operating Contingency</u>									
<u>Internal Charges</u>									
Indirect Charges	-	25,482	11,428	195,794	72,947	66,927	16,216	3,744	392,538
Departmental Administration	-	4,206	3,905	-	-	23	16,144	-	24,278
Interfund Charges	1,256	62,202	26,251	503,750	229,933	181,030	33,833	10,614	1,047,613
Interfund Support Transfers	115,402	-	-	-	-	-	-	-	-
Total Internal Charges	116,658	91,890	41,584	699,544	302,880	247,980	66,193	14,358	1,464,429
Total Appropriated Expenditures	468,449	355,838	113,463	3,235,616	2,281,357	1,107,746	168,909	38,971	7,301,900
<u>Expenditures Not Subject to Appropriation</u>									
Depreciation	-	-	-	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-	-	-	-
Total Unappropriated Expenditures	-	-	-	-	-	-	-	-	-
Total Expenditures	468,449	355,838	113,463	3,235,616	2,281,357	1,107,746	168,909	38,971	7,301,900
Total Resources Less Expenditures	-	-	-	-	-	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL ADOPTED 2020-2021 ALL FUNDS BUDGET**

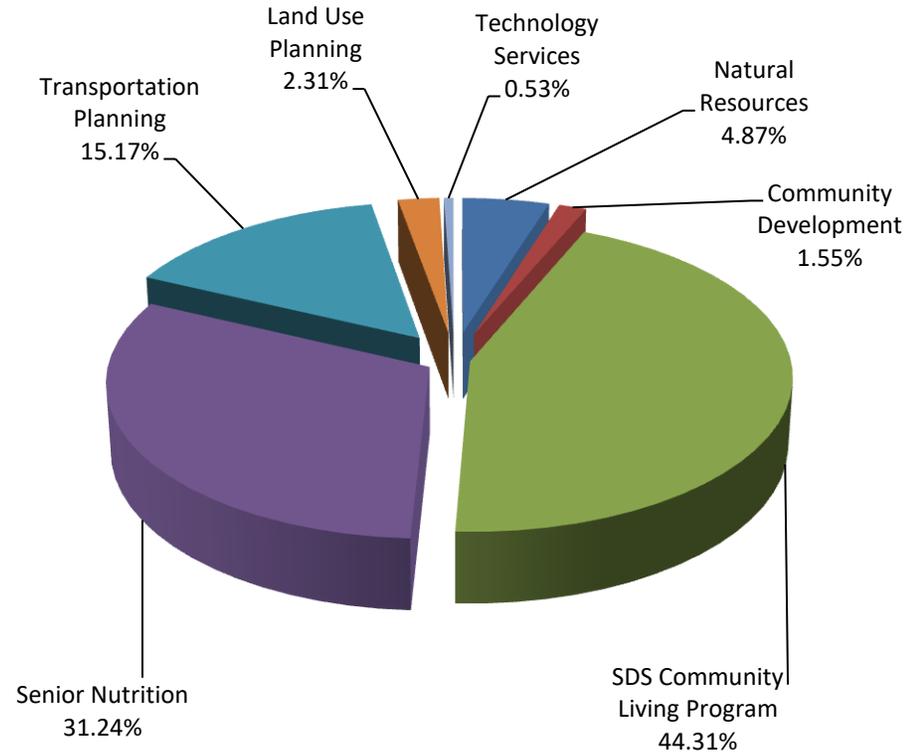
	Internal Service Funds							
	Support	Computer	Building		Vehicle	Total Internal	Food &	
	Services Fund	Replacement	Operations &	Leave Liability	Operations &	Service	Endowment	Total RVCOG
		Fund	Maintenance	Fund	Maintenance	Funds	Fund	Budget
<u>Resources</u>								
Member Dues	-	-	-	-	-	-	-	87,102
Other Local Government	54,177	-	-	-	-	54,177	-	798,390
Federal & State Grants	-	-	-	-	-	-	-	5,568,215
Contributions & Donations	-	-	-	-	-	-	-	749,590
Charges For Services	-	-	29,391	-	-	29,391	-	35,615
Other Revenues	-	-	-	-	8,441	8,441	2,800	183,451
Indirect Charges	-	-	-	-	-	-	-	397,261
Departmental Administration	-	-	-	-	-	-	-	25,534
Interfund Revenues	595,214	15,400	78,870	577,225	47,951	1,314,660	-	1,314,660
Interfund Support Transfers	-	-	-	-	-	-	-	-
Beginning Fund Balance	-	6,184	43,406	-	-	49,590	-	69,590
Total Resources	649,391	21,584	151,667	577,225	56,392	1,456,259	2,800	9,229,408
<u>Expenditures</u>								
<u>Personnel</u>								
Salaries & Wages	236,701	-	-	385,651	-	622,352	-	2,375,739
Employee Benefits	118,583	-	-	191,574	-	310,157	-	1,208,307
Total Personnel	355,284	-	-	577,225	-	932,509	-	3,584,046
<u>Materials & Services</u>								
Supplies & Materials	105,727	18,000	62,637	-	39,392	225,756	2,800	607,877
Purchased Services	32,012	-	20,910	-	-	52,922	-	3,070,800
Other Expenses	-	-	-	-	-	-	-	6,700
Total Materials & Services	137,739	18,000	83,547	-	39,392	278,678	2,800	3,685,377
<u>Capital Outlay</u>	-	-	-	-	-	-	-	-
<u>Debt Service</u>	-	-	-	-	-	-	-	-
<u>Operating Contingency</u>	-	-	-	-	-	-	-	133,826
<u>Internal Charges</u>								
Indirect Charges	4,723	-	-	-	-	4,723	-	397,261
Departmental Administration	-	-	-	-	-	-	-	24,278
Interfund Charges	151,645	-	-	-	-	151,645	-	1,200,514
Interfund Support Transfers	-	-	-	-	-	-	-	115,402
Total Internal Charges	156,368	-	-	-	-	156,368	-	1,737,455
Total Appropriated Expenditures	649,391	18,000	83,547	577,225	39,392	1,367,555	2,800	9,140,704
<u>Expenditures Not Subject to Appropriation</u>								
Depreciation	-	3,584	68,120	-	17,000	88,704	-	88,704
Ending Fund Balance	-	-	-	-	-	-	-	-
Total Unappropriated Expenditures	-	3,584	68,120	-	17,000	88,704	-	88,704
Total Expenditures	649,391	21,584	151,667	577,225	56,392	1,456,259	2,800	9,229,408
Total Resources Less Expenditures	-	-	-	-	-	-	-	-

ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL ADOPTED 2020-2021 ALL FUNDS BUDGET

Total Adopted Budget



Special Revenue Fund Budget



**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL GENERAL FUND BUDGET**

The General Fund budget provides the resources necessary to sustain the day-to-day activities of the organization, and is therefore responsible for meeting RVCOG’s administrative and operating expenses. The principle funding source for the General Fund is the indirect charges levied on all applicable staff hours spent on projects included in the Special Revenue Fund. The indirect rate is a federally approved percentage that can be applied to federal grants and contracts, and by default to all other grants and contracts, in order to provide funding for administrative overhead costs. In fiscal year 2020-2021, the indirect rate will remain unchanged at 14% (this equates to a 4.30% effective indirect rate when calculated against the full RVCOG budget). RVCOG also direct charges a fairly significant portion of its administrative and operational costs to individual projects through the Internal Service Funds. Effective this fiscal year, additional revenue for administrative services provided under contract with the Jackson County Library District will no longer be received as the District becomes a large employer with its own staff.

A minor revenue source for the General Fund, membership dues (a total of \$48,088, slightly more than one half of one percent of the organization’s overall budget), are collected from each RVCOG member jurisdiction, and are used to pay for specific expenditures that federal regulations do not allow or restrict in the indirect rate calculation. The COG has been capable of reducing its membership dues to the lowest point in its 50-year history due in large part to the federal government’s decision to allow a variety of pre-project activities (initial conversations with member jurisdictions about needs or project ideas, research, scope of work preparation, grant writing, pre-award activities, etc.) to be included in the overall organizational indirect rate. In the upcoming fiscal year RVCOG will collect \$51,000 from indirect for pre-project costs, and will add half of membership dues (\$24,000) for these same activities, for a total of \$75,000.

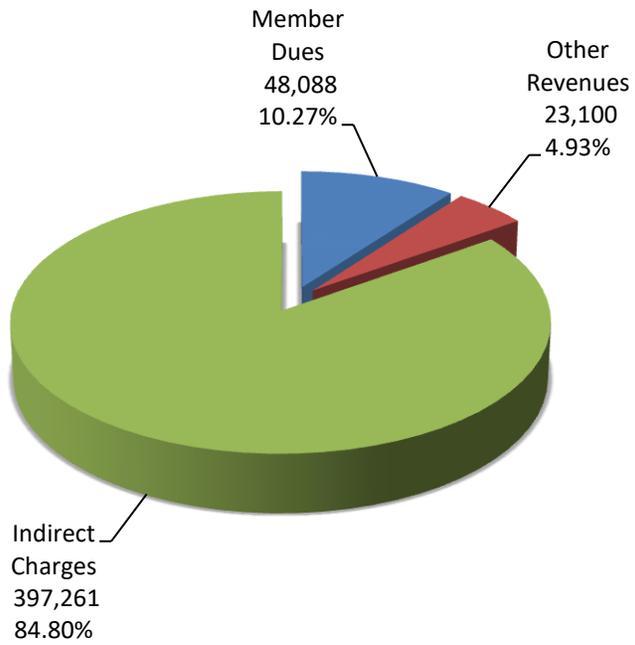
	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Member Dues	48,088	48,088	48,088	48,088	48,088	48,088
Other Local Government	282,949	244,712	68,467	-	-	-
Federal & State Grants	-	853,413	-	-	-	-
Contributions & Donations	105,775	15,404	-	-	-	-
Charges For Services	3,795	-	-	-	-	-
Other Revenues	186,922	105,999	-	23,100	23,100	23,100
Indirect Charges	377,870	364,405	392,488	397,261	397,261	397,261
Departmental Administration	-	-	-	-	-	-
Interfund Revenues	-	111,317	-	-	-	-
Interfund Support Transfers	140,231	207,000	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-
Total Resources	1,145,630	1,950,338	509,043	468,449	468,449	468,449

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL GENERAL FUND BUDGET**

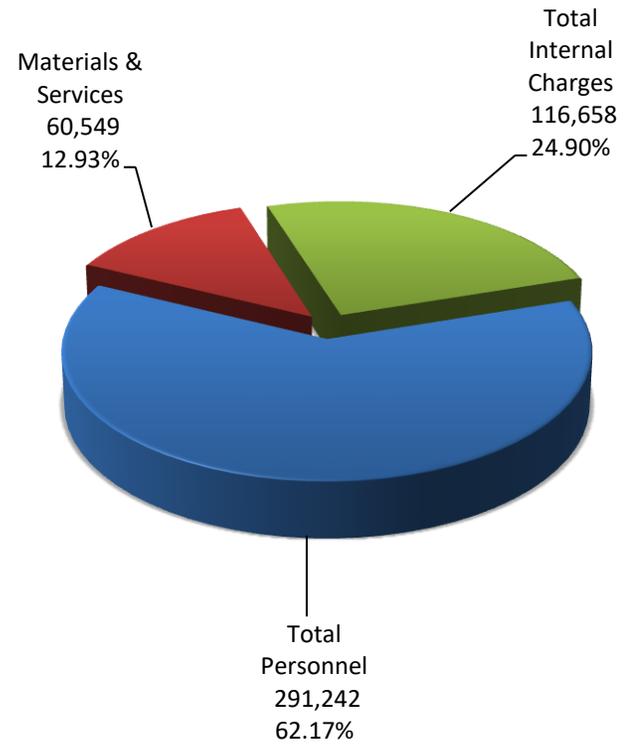
	2017/18 Actual	2018/19 Actual	2019/20 Adopted Budget	2020/21 Proposed Budget	2020/21 Approved Budget	2020/21 Adopted Budget
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	182,526	206,124	191,595	185,456	185,456	185,456
Employee Benefits	88,429	96,275	100,912	105,786	105,786	105,786
Total Personnel	<u>270,955</u>	<u>302,399</u>	<u>292,507</u>	<u>291,242</u>	<u>291,242</u>	<u>291,242</u>
<u>Materials & Services</u>						
Supplies & Materials	23,749	93,626	60,538	53,849	53,849	53,849
Purchased Services	122,609	67,867	6,000	6,700	6,700	6,700
Other Expenses	-	-	-	-	-	-
Total Materials & Services	<u>146,358</u>	<u>161,493</u>	<u>66,538</u>	<u>60,549</u>	<u>60,549</u>	<u>60,549</u>
<u>Capital Outlay</u>						
	-	-	-	-	-	-
<u>Debt Service</u>						
	-	-	-	-	-	-
<u>Operating Contingency</u>						
	25,000	10,000	26,000	-	-	-
<u>Internal Charges</u>						
Indirect Charges	10,188	6,057	6,261	-	-	-
Departmental Administration	-	841	1,079	1,256	1,256	1,256
Interfund Charges	129,789	229,740	116,658	115,402	115,402	115,402
Interfund Support Transfers	274,208	1,220,007	-	-	-	-
Total Internal Charges	<u>414,185</u>	<u>1,456,645</u>	<u>123,998</u>	<u>116,658</u>	<u>116,658</u>	<u>116,658</u>
Total Appropriated Expenditures	<u>856,498</u>	<u>1,930,537</u>	<u>509,043</u>	<u>468,449</u>	<u>468,449</u>	<u>468,449</u>
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	-	4,410	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-
Total Unappropriated Expenditures	<u>-</u>	<u>4,410</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	856,498	1,934,947	509,043	468,449	468,449	468,449
Total Resources Less Expenditures	289,132	15,391	-	-	-	-

ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL GENERAL FUND BUDGET

Resources



Expenditures



**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL SPECIAL REVENUE FUND BUDGET**

The Special Revenue Fund includes the seven main areas of program implementation within RVCOG -- Natural Resources, Community Development, Senior and Disability Services Community Living, Senior Nutrition, Transportation Planning, Land Use Planning, and Technology Services. The Special Revenue Fund is almost entirely funded by grants and contracts with other governmental entities predominantly from federal and state government, although significant revenue from local government is also obtained in exchange for specific services.

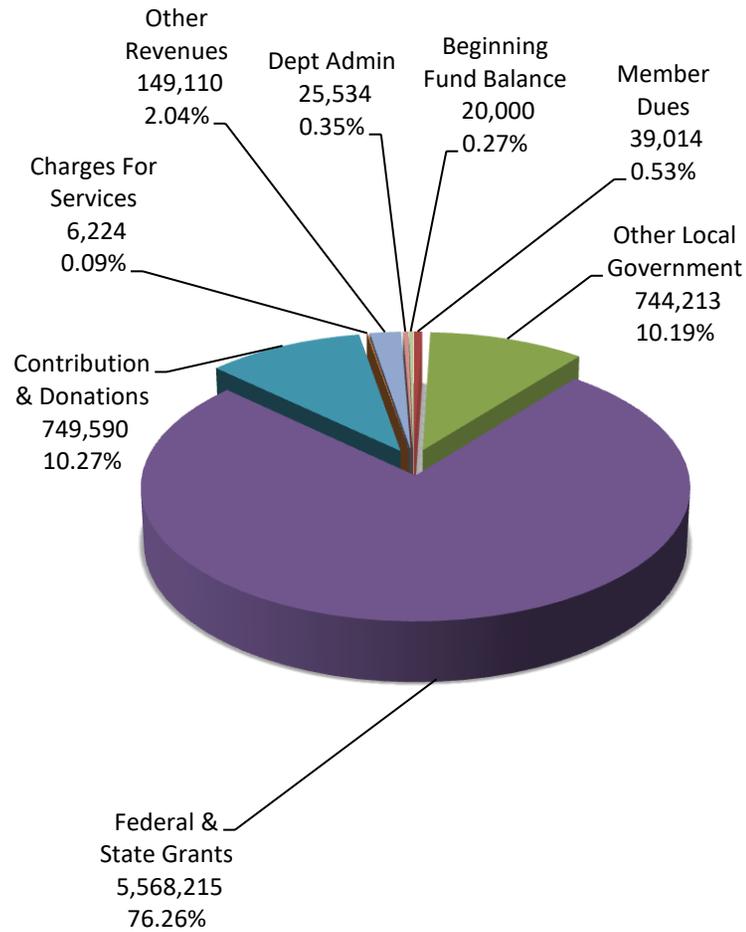
	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Member Dues	37,760	38,007	38,584	39,014	39,014	39,014
Other Local Government	1,025,712	709,439	686,162	744,213	744,213	744,213
Federal & State Grants	3,569,547	4,483,054	5,078,207	5,568,215	5,568,215	5,568,215
Contributions & Donations	799,810	700,815	844,800	749,590	749,590	749,590
Charges For Services	56,707	18,528	4,869	6,224	6,224	6,224
Other Revenues	407,959	128,446	137,193	149,110	149,110	149,110
Indirect Charges	-	-	-	-	-	-
Departmental Administration	21,486	35,363	24,000	25,534	25,534	25,534
Interfund Revenues	-	-	-	-	-	-
Interfund Support Transfers	-	47,513	-	-	-	-
Beginning Fund Balance	-	-	25,000	20,000	20,000	20,000
Total Resources	5,918,981	6,161,165	6,838,815	7,301,900	7,301,900	7,301,900
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	1,609,860	1,477,720	1,544,376	1,567,931	1,567,931	1,567,931
Employee Benefits	629,287	641,608	754,561	792,364	792,364	792,364
Total Personnel	2,239,147	2,119,328	2,298,937	2,360,295	2,360,295	2,360,295
<u>Materials & Services</u>						
Supplies & Materials	330,863	420,151	430,685	379,321	379,321	379,321
Purchased Services	1,809,043	2,123,147	2,504,855	2,964,029	2,964,029	2,964,029
Other Expenses	-	-	-	-	-	-
Total Materials & Services	2,139,906	2,543,298	2,935,540	3,343,350	3,343,350	3,343,350

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL SPECIAL REVENUE FUND BUDGET**

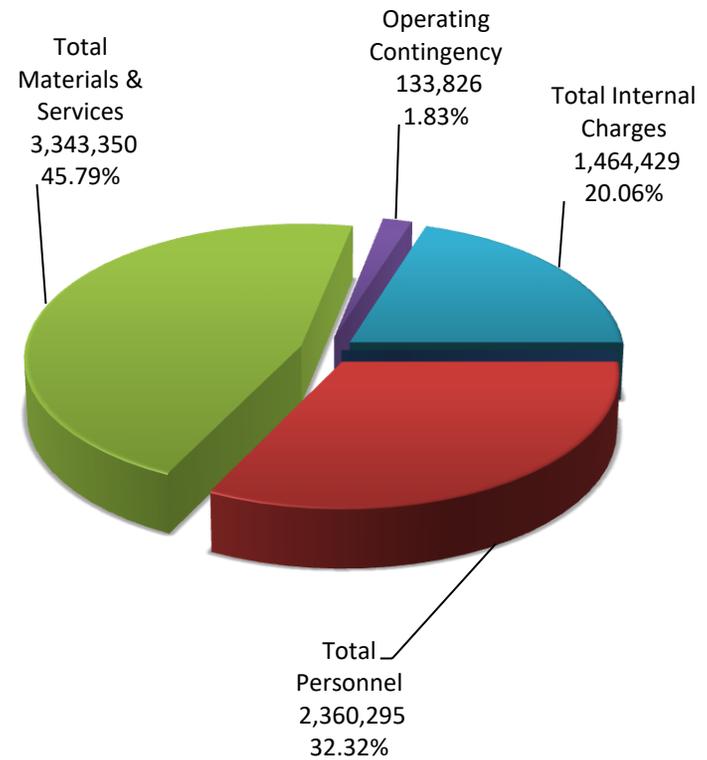
	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Capital Outlay</u>	-	-	-	-	-	-
<u>Debt Service</u>	-	-	-	-	-	-
<u>Operating Contingency</u>	-	-	249,513	133,826	133,826	133,826
<u>Internal Charges</u>						
Indirect Charges	356,784	348,807	379,441	392,538	392,538	392,538
Departmental Administration	21,486	34,523	22,921	24,278	24,278	24,278
Interfund Charges	918,565	895,777	946,400	1,047,613	1,047,613	1,047,613
Interfund Support Transfers	234,425	233,626	-	-	-	-
Total Internal Charges	1,531,260	1,512,733	1,348,762	1,464,429	1,464,429	1,464,429
Total Appropriated Expenditures	5,910,313	6,175,359	6,832,752	7,301,900	7,301,900	7,301,900
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	1,150	-	-	-	-	-
Ending Fund Balance	-	-	6,063	-	-	-
Total Unappropriated Expenditures	1,150	-	6,063	-	-	-
Total Expenditures	5,911,463	6,175,359	6,838,815	7,301,900	7,301,900	7,301,900
Total Resources Less Expenditures	7,518	(14,194)	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL SPECIAL REVENUE FUND BUDGET**

Resources



Expenditures





**ROGUE VALLEY COUNCIL OF GOVERNMENTS
NATURAL RESOURCES PROGRAM BUDGET**



The Natural Resources Program works with member jurisdictions to conserve, protect, and enhance the health of the natural environment while facilitating its responsible use through on-the-ground implementation projects, technical assistance, education and outreach programs, regulatory compliance assistance, and improved coordination between local and regional partners.

Currently the department provides the following services: Water quality monitoring, (design, sample collection, lab analysis, data analysis); Total Maximum Daily Load (TMDL) program development, coordination, and implementation; stormwater program assistance (program development, education and outreach, public participation and public involvement); riparian restoration (project development, species recommendations, planting prescriptions/design, invasive species management, contractor management, project implementation); watershed planning; education and outreach programs including urban runoff/stormwater management, water quality, Salmon Watch, and other programs; GIS; wetland planning and vernal pools; regulatory compliance and permitting; permit monitoring and reporting; grant writing and project development; development and coordination of regional forums and open houses; Clean Air outreach; Brownsfields assessment assistance; and, fish passage improvement.

	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Member Dues	-	-	-	-	-	-
Other Local Government	199,320	206,446	175,652	200,456	200,456	200,456
Federal & State Grants	50,812	155,960	227,324	132,759	132,759	132,759
Contributions & Donations	-	-	-	-	-	-
Charges For Services	-	-	-	-	-	-
Other Revenues	9,374	32,995	22,303	18,000	18,000	18,000
Indirect Charges	-	-	-	-	-	-
Departmental Administration	20,174	5,344	4,767	4,623	4,623	4,623
Interfund Revenues	-	-	-	-	-	-
Interfund Support Transfers	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-
Total Resources	279,680	400,745	430,046	355,838	355,838	355,838

	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
			Budget	Budget	Budget	Budget
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	100,028	107,199	116,588	114,442	114,442	114,442
Employee Benefits	30,860	35,153	40,329	40,628	40,628	40,628
Total Personnel	130,888	142,352	156,917	155,070	155,070	155,070
<u>Materials & Services</u>						
Supplies & Materials	9,839	26,732	17,864	13,371	13,371	13,371
Purchased Services	34,721	160,454	162,101	89,486	89,486	89,486
Other Expenses	-	-	-	-	-	-
Total Materials & Services	44,560	187,186	179,965	102,857	102,857	102,857
<u>Capital Outlay</u>						
	-	-	-	-	-	-
<u>Debt Service</u>						
	-	-	-	-	-	-
<u>Operating Contingency</u>						
	-	-	3,848	6,021	6,021	6,021
<u>Internal Charges</u>						
Indirect Charges	19,088	23,247	25,475	25,482	25,482	25,482
Departmental Administration	20,174	4,623	4,251	4,206	4,206	4,206
Interfund Charges	63,516	56,052	59,590	62,202	62,202	62,202
Interfund Support Transfers	-	-	-	-	-	-
Total Internal Charges	102,778	83,922	89,316	91,890	91,890	91,890
Total Appropriated Expenditures	278,226	413,460	430,046	355,838	355,838	355,838
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-
Total Unappropriated Expenditures	-	-	-	-	-	-
Total Expenditures	278,226	413,460	430,046	355,838	355,838	355,838
Total Resources Less Expenditures	1,454	(12,715)	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
COMMUNITY DEVELOPMENT PROGRAM BUDGET**

The Community Development program focuses on grant writing and grant/project administration services in response to a consistent level of demand from member jurisdictions. The program coordinates projects through all stages: defining need, designing projects that address those needs, obtaining funding, presentations to decision-makers and members of the public, RFPs, contracting, wage standards oversight, and project close-out. As a result of years of error-free grant and loan program administration, RVCOG has an exemplary reputation with those federal and state agencies that provide the most popular and heavily used grant and loan programs available on the local level, including Community Development Block Grants, Water/Wastewater Financing Program, State Energy Program Grants, Energy Efficiency and Conservation Block Grants, Seismic Rehabilitation Grant Program, Safe Drinking Water Revolving Loan Fund, Special Public Works Fund, Water and Wastewater Revolving Loan Fund Grants, Rural Development Loan Assistance, and Oregon Parks and Recreation Department's Local Government Grant Program.

	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
			Budget	Budget	Budget	Budget
<u>Resources</u>						
Member Dues	-	-	-	-	-	-
Other Local Government	44,115	17,973	104,883	108,696	108,696	108,696
Federal & State Grants	13,777	20,912	-	-	-	-
Contributions & Donations	-	-	-	-	-	-
Charges For Services	-	-	-	-	-	-
Other Revenues	41,277	6,838	-	-	-	-
Indirect Charges	-	-	-	-	-	-
Departmental Administration	-	-	3,574	4,767	4,767	4,767
Interfund Revenues	-	-	-	-	-	-
Interfund Support Transfers	-	30,211	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-
Total Resources	99,169	75,934	108,457	113,463	113,463	113,463
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	25,521	29,885	40,976	41,789	41,789	41,789
Employee Benefits	8,713	14,672	26,953	27,867	27,867	27,867
Total Personnel	34,234	44,557	67,929	69,656	69,656	69,656

	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
			Budget	Budget	Budget	Budget
<u>Materials & Services</u>						
Supplies & Materials	1,540	473	1,601	1,723	1,723	1,723
Purchased Services	36,644	6,838	500	500	500	500
Other Expenses	-	-	-	-	-	-
Total Materials & Services	<u>38,184</u>	<u>7,311</u>	<u>2,101</u>	<u>2,223</u>	<u>2,223</u>	<u>2,223</u>
<u>Capital Outlay</u>						
	-	-	-	-	-	-
<u>Debt Service</u>						
	-	-	-	-	-	-
<u>Operating Contingency</u>						
	-	-	-	-	-	-
<u>Internal Charges</u>						
Indirect Charges	5,593	7,237	10,989	11,428	11,428	11,428
Departmental Administration	-	-	2,938	3,905	3,905	3,905
Interfund Charges	20,311	17,973	24,500	26,251	26,251	26,251
Interfund Support Transfers	-	-	-	-	-	-
Total Internal Charges	<u>25,904</u>	<u>25,210</u>	<u>38,427</u>	<u>41,584</u>	<u>41,584</u>	<u>41,584</u>
Total Appropriated Expenditures	<u>98,322</u>	<u>77,078</u>	<u>108,457</u>	<u>113,463</u>	<u>113,463</u>	<u>113,463</u>
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-
Total Unappropriated Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures	98,322	77,078	108,457	113,463	113,463	113,463
Total Resources Less Expenditures	847	(1,144)	-	-	-	-

ROGUE VALLEY COUNCIL OF GOVERNMENTS
SENIOR AND DISABILITY SERVICES COMMUNITY LIVING PROGRAM BUDGET



The Community Living program implements a variety of programs that enable people to live where they want to live as long as possible, such as Oregon Project Independence, housing assistance for homeless people with disabilities, family caregiver support, and evidence-based health promotion programs to assist individuals with chronic conditions (or their caregivers) to increase their quality of life. In addition, SDS works in partnership with the local Aging and People with Disabilities District Manager to administer the state's Long-Term Care and Financial Assistance programs for Jackson and Josephine counties. The department is also a fully-functioning Aging and Disabilities Resource Connection (ADRC), which connects people seeking information about long-term care with resources as well as one-on-one assistance planning around current and future long-term care needs. Finally, SDS hosts the Older Adult Behavioral Health Initiative in Jackson County, serves as southwest Oregon's Area Agency on Aging, and works with local Coordinated Care Organizations (CCOs) to develop, implement and evaluate innovative approaches to coordinating and delivering high quality long term-care and support services that improve health and reduce costs.

	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Member Dues	-	-	-	-	-	-
Other Local Government	411,839	153,472	176,379	152,800	152,800	152,800
Federal & State Grants	2,012,019	2,883,881	3,014,505	2,960,856	2,960,856	2,960,856
Contributions & Donations	6,388	3,934	-	-	-	-
Charges For Services	7,283	9,578	4,869	1,200	1,200	1,200
Other Revenues	16,179	60,494	101,640	120,760	120,760	120,760
Indirect Charges	-	-	-	-	-	-
Departmental Administration	-	-	-	-	-	-
Interfund Revenues	-	-	-	-	-	-
Interfund Support Transfers	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-
Total Resources	2,453,708	3,111,359	3,297,393	3,235,616	3,235,616	3,235,616

	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
			Budget	Budget	Budget	Budget
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	741,617	772,388	785,961	751,577	751,577	751,577
Employee Benefits	335,248	374,714	409,702	416,219	416,219	416,219
Total Personnel	1,076,865	1,147,102	1,195,663	1,167,796	1,167,796	1,167,796
<u>Materials & Services</u>						
Supplies & Materials	92,123	184,591	123,922	22,033	22,033	22,033
Purchased Services	658,556	790,674	1,280,104	1,346,243	1,346,243	1,346,243
Other Expenses	-	-	-	-	-	-
Total Materials & Services	750,679	975,265	1,404,026	1,368,276	1,368,276	1,368,276
<u>Capital Outlay</u>						
	-	-	-	-	-	-
<u>Debt Service</u>						
	-	-	-	-	-	-
<u>Operating Contingency</u>						
	-	-	-	-	-	-
<u>Internal Charges</u>						
Indirect Charges	174,353	189,184	198,195	195,794	195,794	195,794
Departmental Administration	-	-	-	-	-	-
Interfund Charges	451,812	566,339	499,509	503,750	503,750	503,750
Interfund Support Transfers	-	233,626	-	-	-	-
Total Internal Charges	626,165	989,149	697,704	699,544	699,544	699,544
Total Appropriated Expenditures	2,453,709	3,111,516	3,297,393	3,235,616	3,235,616	3,235,616
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-
Total Unappropriated Expenditures	-	-	-	-	-	-
Total Expenditures	2,453,709	3,111,516	3,297,393	3,235,616	3,235,616	3,235,616
Total Resources Less Expenditures	(1)	(157)	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
SENIOR NUTRITION PROGRAM BUDGET**



Food & Friends, the senior meals program, provides meals to eligible seniors or disabled adults in Jackson and Josephine County who would benefit from improved nutrition, wellness checks, and social contact. The program's eleven congregate meal sites provide an environment that encourages friendship and a feeling of belonging that is often missing in the lives of many seniors today, especially the very old or widowed. These sites, as well as four additional locations, also serve as staging points for the delivery of meals to homebound seniors. The visits from Meals On Wheels volunteer delivery drivers ensure that these homebound seniors receive a hot nutritious lunch, and also serve as an important basic safety net service for frail elderly, many of whom live alone. To meet the logistical and financial challenges of providing meals throughout the two-county region, Food & Friends focuses on the continued building of community awareness of the program, local fundraising, volunteer recruitment and training, and collaboration with other local service agencies.

	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Member Dues	-	-	-	-	-	-
Other Local Government	82,697	92,897	82,000	86,000	86,000	86,000
Federal & State Grants	963,958	1,004,398	963,209	1,415,417	1,415,417	1,415,417
Contributions & Donations	790,422	696,881	844,800	749,590	749,590	749,590
Charges For Services	13	8,940	-	-	-	-
Other Revenues	18,092	24,968	13,250	10,350	10,350	10,350
Indirect Charges	-	-	-	-	-	-
Departmental Administration	-	-	-	-	-	-
Interfund Revenues	-	-	-	-	-	-
Interfund Support Transfers	-	-	-	-	-	-
Beginning Fund Balance	-	-	25,000	20,000	20,000	20,000
Total Resources	1,855,182	1,828,084	1,928,259	2,281,357	2,281,357	2,281,357

	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Budget	Budget	Budget	Budget	Budget	Budget
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	295,251	311,436	310,938	303,715	303,715	303,715
Employee Benefits	116,159	126,467	129,393	138,462	138,462	138,462
Total Personnel	411,410	437,903	440,331	442,177	442,177	442,177
<u>Materials & Services</u>						
Supplies & Materials	157,269	165,540	172,404	272,500	272,500	272,500
Purchased Services	1,020,124	1,070,165	1,054,400	1,263,800	1,263,800	1,263,800
Other Expenses	-	-	-	-	-	-
Total Materials & Services	1,177,393	1,235,705	1,226,804	1,536,300	1,536,300	1,536,300
<u>Capital Outlay</u>						
	-	-	-	-	-	-
<u>Debt Service</u>						
	-	-	-	-	-	-
<u>Operating Contingency</u>						
	-	-	-	-	-	-
<u>Internal Charges</u>						
Indirect Charges	66,036	71,947	72,930	72,947	72,947	72,947
Departmental Administration	-	-	-	-	-	-
Interfund Charges	194,688	114,325	188,194	229,933	229,933	229,933
Interfund Support Transfers	-	-	-	-	-	-
Total Internal Charges	260,724	186,272	261,124	302,880	302,880	302,880
Total Appropriated Expenditures	1,849,527	1,859,880	1,928,259	2,281,357	2,281,357	2,281,357
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-
Total Unappropriated Expenditures	-	-	-	-	-	-
Total Expenditures	1,849,527	1,859,880	1,928,259	2,281,357	2,281,357	2,281,357
Total Resources Less Expenditures	5,655	(31,796)	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TRANSPORTATION PLANNING PROGRAM BUDGET**



The primary function of RVCOG's Transportation Planning Program is to fulfill the responsibilities of the Metropolitan Planning Organization (MPO) for the Medford and Grants Pass Urbanized Areas. The RVCOG is designated as the MPO for both federally designated regions. The Board of Directors delegated responsibility for MPO policy functions to a committee of elected and appointed officials from each of the two areas. For the Medford area, the Rogue Valley MPO comprises the cities of Ashland, Talent, Phoenix, Jacksonville, Medford, Central Point, and Eagle Point, Jackson County, and the Rogue Valley Transportation District (RVTD). For the Grants Pass area, the Middle Rogue MPO comprises the cities of Grants Pass, Rogue River, and Gold Hill, Josephine County, and Jackson County. The Oregon Department of Transportation (ODOT) participates in both MPOs.

The department has other transportation planning related activities, including staff support to the Rogue Valley Area Commission on Transportation (an advisory board to ODOT representing Jackson and Josephine counties), assistance to jurisdictions on such initiatives as Transportation System Plans and active transportation plans as well as providing technical support and planning assistance to the Rogue Valley Transportation District (RVTD), and the creation of a variety of sophisticated Geographic Information System (GIS) products for internal and external use.

	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Member Dues	37,760	38,007	38,584	39,014	39,014	39,014
Other Local Government	18,931	94,089	-	4,525	4,525	4,525
Federal & State Grants	528,981	417,903	873,169	1,059,183	1,059,183	1,059,183
Contributions & Donations	3,000	-	-	-	-	-
Charges For Services	39,005	10	-	5,024	5,024	5,024
Other Revenues	-	3,151	-	-	-	-
Indirect Charges	-	-	-	-	-	-
Departmental Administration	1,312	-	-	-	-	-
Interfund Revenues	-	-	-	-	-	-
Interfund Support Transfers	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-
Total Resources	628,989	553,160	911,753	1,107,746	1,107,746	1,107,746

	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
			Budget	Budget	Budget	Budget
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	236,905	183,226	228,850	278,584	278,584	278,584
Employee Benefits	89,200	62,785	113,027	125,804	125,804	125,804
Total Personnel	326,105	246,011	341,877	404,388	404,388	404,388
<u>Materials & Services</u>						
Supplies & Materials	39,518	38,293	110,649	63,573	63,573	63,573
Purchased Services	53,734	92,364	7,750	264,000	264,000	264,000
Other Expenses	-	-	-	-	-	-
Total Materials & Services	93,252	130,657	118,399	327,573	327,573	327,573
<u>Capital Outlay</u>						
	-	-	-	-	-	-
<u>Debt Service</u>						
	-	-	-	-	-	-
<u>Operating Contingency</u>						
	-	-	245,665	127,805	127,805	127,805
<u>Internal Charges</u>						
Indirect Charges	52,285	40,078	56,286	66,927	66,927	66,927
Departmental Administration	-	3,271	73	23	23	23
Interfund Charges	146,989	104,069	143,390	181,030	181,030	181,030
Interfund Support Transfers	-	-	-	-	-	-
Total Internal Charges	199,274	147,418	199,749	247,980	247,980	247,980
Total Appropriated Expenditures	618,631	524,086	905,690	1,107,746	1,107,746	1,107,746
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	-	-	-	-	-	-
Ending Fund Balance	-	-	6,063	-	-	-
Total Unappropriated Expenditures	-	-	6,063	-	-	-
Total Expenditures	618,631	524,086	911,753	1,107,746	1,107,746	1,107,746
Total Resources Less Expenditures	10,358	29,074	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
LAND USE PLANNING PROGRAM BUDGET**

The Land Use Planning Program provides professional planning services to member jurisdictions that lack the volume of work necessary to maintain a full time planner or need additional planning staff to handle increased workloads. Typical services include; land development code updates, comprehensive plan and zone changes, development plan, subdivision and partition plat reviews, and reports.

	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Member Dues	-	-	-	-	-	-
Other Local Government	111,610	144,562	147,248	152,765	152,765	152,765
Federal & State Grants	-	-	-	-	-	-
Contributions & Donations	-	-	-	-	-	-
Charges For Services	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-
Indirect Charges	-	-	-	-	-	-
Departmental Administration	-	30,019	15,659	16,144	16,144	16,144
Interfund Revenues	-	-	-	-	-	-
Interfund Support Transfers	-	17,302	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-
Total Resources	111,610	191,883	162,907	168,909	168,909	168,909
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	53,343	73,586	61,063	62,253	62,253	62,253
Employee Benefits	17,244	27,817	35,157	36,342	36,342	36,342
Total Personnel	70,587	101,403	96,220	98,595	98,595	98,595
<u>Materials & Services</u>						
Supplies & Materials	1,294	4,522	4,245	4,121	4,121	4,121
Purchased Services	-	2,652	-	-	-	-
Other Expenses	-	-	-	-	-	-
Total Materials & Services	1,294	7,174	4,245	4,121	4,121	4,121

	2017/18 Actual	2018/19 Actual	2019/20 Adopted Budget	2020/21 Proposed Budget	2020/21 Approved Budget	2020/21 Adopted Budget
<u>Capital Outlay</u>	-	-	-	-	-	-
<u>Debt Service</u>	-	-	-	-	-	-
<u>Operating Contingency</u>	-	-	-	-	-	-
<u>Internal Charges</u>						
Indirect Charges	11,661	17,114	15,566	16,216	16,216	16,216
Departmental Administration	1,312	26,629	15,659	16,144	16,144	16,144
Interfund Charges	24,572	37,019	31,217	33,833	33,833	33,833
Interfund Support Transfers	-	-	-	-	-	-
Total Internal Charges	37,545	80,762	62,442	66,193	66,193	66,193
Total Appropriated Expenditures	109,426	189,339	162,907	168,909	168,909	168,909
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-
Total Unappropriated Expenditures	-	-	-	-	-	-
Total Expenditures	109,426	189,339	162,907	168,909	168,909	168,909
Total Resources Less Expenditures	2,184	2,544	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TECHNOLOGY SERVICES PROGRAM BUDGET**

RVCOG’s Technical Services program begins as its own program in the Special Revenue Fund this budget year; previously, the newly-formed drone program was part of the General Fund budget. The Technical Services program offers a variety of geospatial-based services. Using a blend of cutting edge geospatial hardware and software, the program assists public and private partners in land use and transportation planning, public safety, natural resource projects, social justice programs, natural disaster planning and prevention, housing issues, community engagement, and more. Services are available on an hourly or project-based contract basis. There are two major components of the Technical Services program – Geographic Information Services and Drone Technology Services.

Geographic Information Services – A broad package of Geographic Information Systems services is available, including the production of static and interactive maps, geospatial analysis for compliance with federal, state, and local regulations, and web-based geospatial design that showcases projects, describes challenges, and ultimately helps stakeholders understand and connect with the issues important to RVCOG’s member jurisdictions. The program also offers GIS training and account administration to organizations that maintain their own ESRI licenses.

Drone Technology Services – Commercially licensed and insured drone technology services are available. RVCOG Drone Technology Services maintains a variety of drones equipped with specialized sensors optimized to do such things as detect thermal anomalies in rugged terrain, collect high quality still or video images, estimate large quantities of materials on job sites or in storage yards, and provide an accurate analysis of the best orientation and potential energy output of a solar array. As drone usage grows in popularity and utility, RVCOG will continue to dedicate staff time to identify new strategies and technical solutions that can be offered to the region.

	2017/18 Actual	2018/19 Actual	2019/20 Adopted Budget	2020/21 Proposed Budget	2020/21 Approved Budget	2020/21 Adopted Budget
<u>Resources</u>						
Member Dues	-	-	-	-	-	-
Other Local Government	-	-	-	38,971	38,971	38,971
Federal & State Grants	-	-	-	-	-	-
Contributions & Donations	-	-	-	-	-	-
Charges For Services	-	-	-	-	-	-
Other Revenues	-	-	-	-	-	-
Indirect Charges	-	-	-	-	-	-
Departmental Administration	-	-	-	-	-	-
Interfund Revenues	-	-	-	-	-	-
Interfund Support Transfers	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-
Total Resources	-	-	-	38,971	38,971	38,971

	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
			Budget	Budget	Budget	Budget
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	-	-	-	15,571	15,571	15,571
Employee Benefits	-	-	-	7,042	7,042	7,042
Total Personnel	-	-	-	22,613	22,613	22,613
<u>Materials & Services</u>						
Supplies & Materials	-	-	-	2,000	2,000	2,000
Purchased Services	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-
Total Materials & Services	-	-	-	2,000	2,000	2,000
<u>Capital Outlay</u>						
	-	-	-	-	-	-
<u>Debt Service</u>						
	-	-	-	-	-	-
<u>Operating Contingency</u>						
	-	-	-	-	-	-
<u>Internal Charges</u>						
Indirect Charges	-	-	-	3,744	3,744	3,744
Departmental Administration	-	-	-	-	-	-
Interfund Charges	-	-	-	10,614	10,614	10,614
Interfund Support Transfers	-	-	-	-	-	-
Total Internal Charges	-	-	-	14,358	14,358	14,358
Total Appropriated Expenditures	-	-	-	38,971	38,971	38,971
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-
Total Unappropriated Expenditures	-	-	-	-	-	-
Total Expenditures	-	-	-	38,971	38,971	38,971
Total Resources Less Expenditures	-	-	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
SUPPORT SERVICES FUND BUDGET**

The Support Services Fund includes the Finance, Personnel, Information Systems, Copier/Postage and Legal/Insurance/Telephone programs within the Administration Department.

The principle funding source for the Support Services Fund are direct charges levied on all productive hours worked by RVCOG personnel. These revenue sources are included on the Interfund Charges line in the budget.

The second largest source of revenues to the fund comes from member jurisdictions in the form of contracted services. For example, RVCOG provides computer support services to the cities of Rogue River and Shady Cove, and Jackson Soil and Water Conservation District, finance services to Southern Oregon Regional Economic Development, Inc., and the TAP Water Intertie, and human resources services to several cities.

	2017/18 Actual	2018/19 Actual	2019/20 Adopted Budget	2020/21 Proposed Budget	2020/21 Approved Budget	2020/21 Adopted Budget
<u>Resources</u>						
Member Dues	-	-	-	-	-	-
Other Local Government	89,459	100,826	74,804	54,177	54,177	54,177
Federal & State Grants	4,893	-	-	-	-	-
Contributions & Donations	-	-	-	-	-	-
Charges For Services	2,269	-	-	-	-	-
Other Revenues	-	12,700	9,245	-	-	-
Indirect Charges	-	-	-	-	-	-
Departmental Administration	-	-	-	-	-	-
Interfund Revenues	483,056	515,144	564,196	595,214	595,214	595,214
Interfund Support Transfers	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-
Total Resources	579,677	628,670	648,245	649,391	649,391	649,391
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	256,250	259,789	250,231	236,701	236,701	236,701
Employee Benefits	97,827	105,340	116,181	118,583	118,583	118,583
Total Personnel	354,077	365,129	366,412	355,284	355,284	355,284

	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
			Budget	Budget	Budget	Budget
<u>Materials & Services</u>						
Supplies & Materials	76,152	82,954	92,292	105,727	105,727	105,727
Purchased Services	21,571	23,211	34,470	32,012	32,012	32,012
Other Expenses	-	-	-	-	-	-
Total Materials & Services	97,723	106,165	126,762	137,739	137,739	137,739
<u>Capital Outlay</u>	-	-	-	-	-	-
<u>Debt Service</u>	-	-	-	-	-	-
<u>Operating Contingency</u>	-	-	-	-	-	-
<u>Internal Charges</u>						
Indirect Charges	8,823	9,541	6,786	4,723	4,723	4,723
Departmental Administration	-	-	-	-	-	-
Interfund Charges	123,438	142,148	148,285	151,645	151,645	151,645
Interfund Support Transfers	-	-	-	-	-	-
Total Internal Charges	132,261	151,689	155,071	156,368	156,368	156,368
Total Appropriated Expenditures	584,061	622,983	648,245	649,391	649,391	649,391
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-
Total Unappropriated Expenditures	-	-	-	-	-	-
Total Expenditures	584,061	622,983	648,245	649,391	649,391	649,391
Total Resources Less Expenditures	(4,384)	5,687	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
COMPUTER REPLACEMENT FUND BUDGET**

This fund was established to charge the costs associated with providing computer equipment to RVCOG's active programs and projects. Most grants and contracts allow for the rental of equipment, including computer equipment, but will not provide funds for direct purchase. With the constant upgrading of the computer programs in use by the various COG staff and the huge quantities of data necessary to produce highly detailed geographic maps, future transportation needs modeling, drone footage, population modeling, and other functions, it is necessary to upgrade the computer equipment on a regular basis. The establishment of this fund has allowed for the replacement of computer equipment on a more regular and planned basis than was previously the case. In addition, it has allowed for all projects to be charged a reasonable and proportionate usage fee during the course of the project.

	2017/18 Actual	2018/19 Actual	2019/20 Adopted Budget	2020/21 Proposed Budget	2020/21 Approved Budget	2020/21 Adopted Budget
<u>Resources</u>						
Interfund Revenues	12,141	12,457	13,753	15,400	15,400	15,400
Interfund Support Transfers	-	-	-	-	-	-
Beginning Fund Balance	-	-	17,847	6,184	6,184	6,184
Total Resources	12,141	12,457	31,600	21,584	21,584	21,584
<u>Expenditures</u>						
<u>Materials & Services</u>						
Supplies & Materials	27,692	20,359	30,000	18,000	18,000	18,000
Purchased Services	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-
Total Materials & Services	27,692	20,359	30,000	18,000	18,000	18,000
<u>Capital Outlay</u>						
	-	-	-	-	-	-
Total Appropriated Expenditures	27,692	20,359	30,000	18,000	18,000	18,000
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	1,577	3,584	1,600	3,584	3,584	3,584
Ending Fund Balance	-	-	-	-	-	-
Total Unappropriated Expenditures	1,577	3,584	1,600	3,584	3,584	3,584
Total Expenditures	29,269	23,943	31,600	21,584	21,584	21,584
Total Resources Less Expenditures	(17,128)	(11,486)	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
BUILDING OPERATIONS AND MAINTENANCE FUND BUDGET**

This fund was established in order to charge the costs associated with the repair, operations, maintenance, and eventual replacement of RVCOG's buildings to active programs and projects. In addition, it has allowed for all projects to be charged reasonable rental fees during the course of the project or projects. The main Central Point Office and the Josephine County Senior Resource Center (completed in December of 2019) are represented in this Fund.

	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Charges For Services	1,800	1,950	35,650	29,391	29,391	29,391
Interfund Revenues	88,726	94,613	79,754	78,870	78,870	78,870
Interfund Support Transfers	350,000	1,216,422	-	-	-	-
Beginning Fund Balance	-	-	37,706	43,406	43,406	43,406
Total Resources	440,526	1,312,985	153,110	151,667	151,667	151,667
<u>Expenditures</u>						
<u>Materials & Services</u>						
Supplies & Materials	26,525	58,816	72,932	62,637	62,637	62,637
Purchased Services	11,873	15,216	17,500	20,910	20,910	20,910
Other Expenses	-	-	-	-	-	-
Total Materials & Services	38,398	74,032	90,432	83,547	83,547	83,547
<u>Capital Outlay</u>						
	-	-	-	-	-	-
<u>Internal Charges</u>						
Interfund Charges	-	-	-	-	-	-
Total Internal Charges	-	-	-	-	-	-
Total Appropriated Expenditures	38,398	74,032	90,432	83,547	83,547	83,547
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	26,678	26,678	62,678	68,120	68,120	68,120
Ending Fund Balance	-	-	-	-	-	-
Total Unappropriated Expenditures	26,678	26,678	62,678	68,120	68,120	68,120
Total Expenditures	65,076	100,710	153,110	151,667	151,667	151,667
Total Resources Less Expenditures	375,450	1,212,275	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
LEAVE LIABILITY FUND BUDGET**

The Leave Liability Fund is used to accumulate resources to pay vacation leave, sick leave, and holidays when employees use them, and to pay accrued vacation when employees terminate employment. All regular full-time employees receive 88 hours of paid holiday leave, 96 hours of sick leave, and from 96 to 168 hours of vacation leave (depending on length of service) per year. Regular part-time employees receive leave that is prorated based on the number of hours worked.

Having this fund in place allows for the various programs and projects to be charged their fair share of the leave and holiday liabilities at the time the leaves are earned by the employee and to not be overcharged during months in which employees use leave. Each employee's annual accrual of vacation, sick leave, and holiday hours are converted to a dollar value based on the employee's salary or hourly rate plus benefits. This amount is divided by the billable hours (budgeted total annual hours less leaves) for each employee to determine a rate to apply to each hour worked. Each month the hourly rate is applied to the hours worked on projects and the total charges are deposited in the Leave Liability Fund. When an employee uses any of these leaves, their salary and associated benefits for those hours are charged to this fund.

	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Interfund Revenues	461,405	489,011	538,170	577,225	577,225	577,225
Total Resources	461,405	489,011	538,170	577,225	577,225	577,225
<u>Expenditures</u>						
<u>Personnel</u>						
Salaries & Wages	389,351	332,415	358,235	385,651	385,651	385,651
Employee Benefits	163,388	144,692	179,935	191,574	191,574	191,574
Total Personnel	552,739	477,107	538,170	577,225	577,225	577,225
<u>Internal Charges</u>						
Interfund Charges	-	16,866	-	-	-	-
Total Internal Charges	-	16,866	-	-	-	-
Total Appropriated Expenditures	552,739	493,973	538,170	577,225	577,225	577,225
Total Expenditures	552,739	493,973	538,170	577,225	577,225	577,225
Total Resources Less Expenditures	(91,334)	(4,962)	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
VEHICLE OPERATION AND MAINTENANCE FUND BUDGET**

This fund provides for the operation and maintenance of RVCOG vehicles. All operating costs, including depreciation, are charged on a mileage basis with the intent that the fund will accumulate the resources necessary to replace the vehicles as their useful lives reach an end. RVCOG currently has eleven vehicles in its fleet, most of which are used by the Food & Friends program for deliveries to congregate meal sites and Meals On Wheels consumers.

	2017/18	2018/19	2019/20	2020/21	2020/21	2020/21
	Actual	Actual	Adopted	Proposed	Approved	Adopted
	Actual	Actual	Budget	Budget	Budget	Budget
<u>Resources</u>						
Other Revenues	1,500	-	35,000	8,441	8,441	8,441
Interfund Revenues	66,303	45,123	15,470	47,951	47,951	47,951
Total Resources	67,803	45,123	50,470	56,392	56,392	56,392
<u>Expenditures</u>						
<u>Materials & Services</u>						
Supplies & Materials	28,120	33,168	33,470	39,392	39,392	39,392
Purchased Services	-	-	-	-	-	-
Other Expenses	-	-	-	-	-	-
Total Materials & Services	28,120	33,168	33,470	39,392	39,392	39,392
<u>Capital Outlay</u>						
	-	-	-	-	-	-
<u>Debt Service</u>						
	-	-	-	-	-	-
<u>Operating Contingency</u>						
	-	-	-	-	-	-
Total Appropriated Expenditures	28,120	33,168	33,470	39,392	39,392	39,392
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	15,489	15,619	17,000	17,000	17,000	17,000
Ending Fund Balance	-	-	-	-	-	-
Total Unappropriated Expenditures	15,489	15,619	17,000	17,000	17,000	17,000
Total Expenditures	43,609	48,787	50,470	56,392	56,392	56,392
Total Resources Less Expenditures	24,194	(3,664)	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
TOTAL FOOD & FRIENDS ENDOWMENT FUND BUDGET**

The Food & Friends Senior Meals program budget is heavily dependent on local monies to augment the state and federal funding required to implement the home-delivered and congregate components of the program. In the upcoming fiscal year, 38% of the Senior Meals program is funded by these local monies, with a major part of that local funding being derived from direct fund raising. As the program has strategically developed its fund raising program over the years, one of the components of that strategy has been planned giving, with the result being the establishment of an endowment fund in late 2016. The value of the endowment fund at the close of the 2019-2020 fiscal year is projected to be \$380,000.

	2017/18 Actual	2018/19 Actual	2019/20 Adopted Budget	2020/21 Proposed Budget	2020/21 Approved Budget	2020/21 Adopted Budget
<u>Resources</u>						
Contributions & Donations	-	-	-	-	-	-
Other Revenues	14,311	21,544	7,000	2,800	2,800	2,800
Total Resources	14,311	21,544	7,000	2,800	2,800	2,800
<u>Expenditures</u>						
<u>Materials & Services</u>						
Supplies & Materials	2,827	2,768	3,000	2,800	2,800	2,800
Purchased Services	-	-	-	-	-	-
Other Expenses	10,000	-	-	-	-	-
Total Materials & Services	12,827	2,768	3,000	2,800	2,800	2,800
Total Appropriated Expenditures	12,827	2,768	3,000	2,800	2,800	2,800
<u>Expenditures Not Subject to Appropriation</u>						
Depreciation	-	-	-	-	-	-
Ending Fund Balance	-	-	4,000	-	-	-
Total Unappropriated Expenditures	-	-	4,000	-	-	-
Total Expenditures	12,827	2,768	7,000	2,800	2,800	2,800
Total Resources Less Expenditures	1,484	18,776	-	-	-	-

**ROGUE VALLEY COUNCIL OF GOVERNMENTS
PERSONNEL SUMMARY**

RVCOG's 2020-2021 budget includes a staff of 51 employees budgeted to work 76,183 productive hours - a decrease of less than 1% in productive hours from the 2019-20 budget. With thirty-two full-time (40 hour per week) employees, the full-time equivalent (FTE) count is 43.06.

Although some employees are budgeted across more than one fund, the counts below are shown for employees in their home departments.

	<u>2019 - 2020 Adopted Budget</u>		<u>2020 - 2021 Adopted Budget</u>	
	<u>Employee</u>		<u>Employee</u>	
	<u>Count</u>	<u>FTE</u>	<u>Count</u>	<u>FTE</u>
General Fund	3.00	3.00	3.00	3.00
Natural Resources	3.00	2.33	3.00	2.20
Community Development	1.00	1.00	1.00	1.00
SDS Community Living	21.00	16.95	18.00	15.80
Senior Nutrition	14.00	8.79	14.00	9.06
Transportation Planning	5.00	4.81	6.00	6.00
Land Use Planning	1.00	1.00	1.00	1.00
Support Services	6.00	5.38	5.00	5.00
Totals	<u>54.00</u>	<u>43.26</u>	<u>51.00</u>	<u>43.06</u>

